

QUAIL VALLEY ELEMENTARY SCHOOL PARENT HANDBOOK



LEADERSHIP HANDBOOK AND GUIDE 2014-2015

MISSION STATEMENT

To inspire and equip all Learners (students, staff, families, community members) with the skills and self-confidence to become Leaders who are in charge of their own futures.

3500 Quail Village Dr. | Sugar Land | TX | 77459
Phone: 281-634-5041 | Fax: 281-634-4014

Please note that this handbook does not take the place of the district student handbook. Also note that the principal has the right to update/change policies as needed depending on the situation.

Quail Valley Elementary Leadership Development School



QVE is a leadership development school which will inspire and equip all Learners (students, staff, families, community members) with the skills and self-confidence to become Leaders who are in charge of their own futures.

Vision: Leading and Learning Everyday.

Values:

*S*hared-decision making

*O*pen-mind

*A*ccountability

*R*espect

A Message from Principal Spears

Dear Eagles,

Close your eyes. Now *imagine* a school which highlights **EVERY** student's individual strengths while improving overall achievement. *Imagine* a school where all teachers are viewed as leaders and possess strong analytical skills and a knack for foresight. *Imagine* a school where teachers and students are prepared for the intellectual demands of the modern workplace in a multifaceted society. A school where leadership is shared amongst students, staff, and community members to ensure our children are leaving with the knowledge and skills to be successful in the 21st century. Look no further, my friends! Quail Valley Elementary is a learning community where we capture the hearts and teach the minds of our students. It is a leadership development school where we are not preparing students to become CEO's or managers, but leaders in their own learning as they take responsibility for their academic progress.

This year we will work to create a culture focused on leadership and learning as we introduce students, staff, and the community to ***Stephen Covey's 7 Habits of Highly Effective People***. These leadership principles will empower members of our community to adopt common values and beliefs that will help guide our decisions, develop a respect for others, take responsibility for our learning and our lives, and plan ahead for our success. These 21st century skills are needed in our schools and in workforce more than ever as we equip our students and staff with the skills and knowledge to be successful in a global world. We know that in order to compete in the 21st century, our students will need to be able to think critically, work creatively with others, communicate ideas effectively, and deal positively with praise, setbacks, and criticism.

I look forward to taking this journey with you as every member of our school community become leaders of their own learning!

Shenique Spears,
Principal
Quail Valley Elementary

Stephen Covey's 7 Habits of Highly Effective People

Each month will be dedicated to one habit. Students and staff will engage in learning about the habit and how to apply it in school and in life. Teacher's will integrate these habits into the core curriculum so that students begin to make a connection with how these habits can help them succeed in school and in life!

The First Three Habits surround moving from dependence to independence (i.e., self-mastery):

Habit 1: Be Proactive *You're in Charge*

I am a responsible person. I take initiative. I choose my actions, attitudes, and moods. I do not blame others for my wrong actions. I do the right thing without being asked, even when no one is looking.

Habit 2: Begin with the End in Mind *Have a Plan*

I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to my school's mission and vision. I look for ways to be a good citizen.

Habit 3: Put First Things First *Work First, Then Play*

I spend my time on things that are most important. This means I say no to things I know I should not do. I set priorities, make a schedule, and follow my plan. I am disciplined and organized.

Interdependence

The next three habits talk about Interdependence (e.g. working with others):

Habit 4: Think Win-Win *Everyone Can Win*

I balance courage for getting what I want with consideration for what others want. I make deposits in others' Emotional Bank Accounts. When conflicts arise, I look for third alternatives.

Habit 5: Seek First to Understand, Then to be Understood *Listen Before You Talk*

I listen to other people's ideas and feelings. I try to see things from their viewpoints. I listen to others without interrupting. I am confident in voicing my ideas. I look people in the eyes when talking.

Habit 6: Synergize *Together Is Better*

I value other people's strengths and learn from them. I get along well with others, even people who are different than me. I work well in groups. I seek out other people's ideas to solve problems because I know that by teaming with others we can create better solutions than anyone of us can alone. I am humble.

Continuous Improvements

The final habit is that of continuous improvement in both the personal and interpersonal spheres of influence.

Habit 7: Sharpen the Saw *Balance Feels Best*

I take care of my body by eating right, exercising and getting sleep. I spend time with family and friends. I learn in lots of ways and lots of places, not just at school. I find meaningful ways to help others.

(For more information visit

http://en.wikipedia.org/wiki/The_Seven_Habits_of_Highly_Effective_People)

School Procedures 2014-2015

Set Your Clocks!

School Hours: 8:10 a.m.-3:10 p.m.

7:30	Students may enter building
8:10	Instruction begins
8:15	Classroom morning meetings
10:30-1:00	Grade level lunch and recess
3:00	Students prepare for dismissal
3:10	Students are in dismissal locations and ready for pickup

School doors will open at 7:30 a.m. **Please do not allow your child to arrive before 7:30 a.m., as the doors are locked and there is no supervision provided until that time.**

Instruction begins at 8:10 a.m. Students arriving in class **after 8:10 a.m. will be marked tardy.** Parents must escort students into the front office to be issued a pass to enter the classroom. Late arrivals interrupt classroom instruction and get your child's day off to a poor start. **Please make sure you have your child at school by 7:50 a.m. each day to avoid being marked tardy.**

Attendance and Credit

- A student must be in attendance for at least 90 percent of the days the class is offered during the school year grades K-8.
- Excused absences must be in written form from the parent.
- Teachers must contact attendance clerk, principal, and assistant principal with any student attendance problem.
- QVE students transition into their classrooms at 7:50 a.m.
- Students who arrive after 8:10 a.m. are considered tardy. Any student who arrives after 8:10 must receive an admission pass from the office before being admitted to class. Tardies must be entered into Skyward by the teacher and will impact student's conduct.
- After 5 tardies teachers will call parents and document call on Parent Conference Log.
- When a student accumulates 10 tardies the Assistant Principal or Principal will contact/conference with the parents.
- An excess amount of tardies may warrant current residence verification.
- An excess amount of tardies can result in disciplinary actions.

No Early Releases after 2:30

Parents planning to pick up their child (ren) early from school should plan to do so before 2:30 p.m. It is very difficult to call students from class after 2:30 p.m. because dismissal procedures are underway. Children being picked up early will remain in the classrooms until the parent arrives. Please be mindful that students should be in class for a full day and being picked up early will be counted in Skyward and will reflect on your child's attendance.

Student Dismissal

All students are dismissed at 3:10 p.m. **Staff will not be available to supervise students after dismissal is complete; therefore, students should be picked up on time.** In addition, students will not be permitted to return to their classrooms to get forgotten homework or class work.

Student Absences

The day your child returns to school, please send a note on a full sheet stating the date (s) of absence, teacher's name/child's full name, and the reason for absence. Emails are accepted, as long as it's from the parent's email account. Failure to send a note within two days of the date of absence will result in the absence being marked unexcused. For additional information on student absences, please refer to the Fort Bend ISD student handbook.

- Students who are absent from school must bring a note from the parent or guardian explaining the reason for the absence.
- A student will be given the opportunity to complete all missed work when the absence is excused.

Pick-Up Other than Parent(s)/Guardian(s)

Parents may designate other adults to pick up their child. These designated adults must be listed on the child's emergency card. The adult will be asked for proof of identification at the front desk and must clear the schools security system – Raptor. The front office will not take messages over the phone giving permission for an adult to pick up a student if the person is not listed on the back of the emergency card. You will need to fax recommendation with a signature in advance.

Each child should have a standard way to go home. **Unless the teacher has a note stating otherwise, the usual method of going home will be followed.**

Student Tardies

A student who is tardy to class may be assigned consequences according to the Student Code of Conduct. Repeated instances of tardiness will result in more severe disciplinary action, in accordance with the Student Code of Conduct. For elementary students (grades Pre-Kindergarten-5) a student arriving after 8:10 a.m. will be considered tardy. If a student has five or more tardies in a grading period, he/she will receive an 'N' (Needs Improvement) on his/her report card under the appropriate conduct section. Note: Taking a student out of school before the end of the day without valid excuse may count against the student's conduct grade. **Early pickups will count the same as tardies due to missed instructional time.**

Community Meetings

To help foster a safe, supportive learning community, each classroom teacher (Pre-K through 5th) will be expected to hold community meetings with students during their health block from 8:15-8:30. This is a good time for teachers to check in with students prior to starting the instructional day. During this time students may take turns acting as a Discussion Leader as they assist their classmates with solving and discussing real-life

issues that impact their community. Teachers may format these “mini” discussions in any way they choose, some of the common guidelines will be:

- Students must be seated on floor in meeting area (every classroom should have an area where students can gather for morning meeting. This should not be done while seated at desk.)
- After modeling how discussions should flow, teacher will gradually become part of the group –providing guidance to the leader when necessary.
- Reinforce one of Stephen Covey's 7 Habits that have been introduced.
- Teachers can use this time to review learning expectations for the day.
- Teacher will guide students to become respectable Leaders by ensuring that they—
 - Make appropriate eye contact
 - Use appropriate voice level- speaks clearly and loudly
 - Use “I agree with _____ because...” or “I respectfully disagree with _____ because...”
 - Everyone participates

Monday Morning Assemblies

Monday mornings are reserved for QVE's Family Time. Our Monday Morning Assemblies will be a way for us to reconnect as a family prior to beginning our week together. During this time, students will be gathered in the gym by grade level. The principal, assistant principal, and teacher leaders support student leaders in facilitating the student body in activities that will reinforce Stephen Covey's 7 Habits, sing our school song, share new learning, and celebrate the accomplishments of family members. Other items may be added to the agenda as deemed necessary by campus leaders.

Saying Goodbyes

Class begins at 8:10 a.m. for all students. The first bell for students to transition into their classroom rings at 8:00 a.m. This time allows for teachers to welcome students into their classrooms and prepare them for the day. We ask that parents say their good -byes at the front office area. If you need to speak with your child's teacher, we will leave them a message to contact you during their conference period.

Classroom Visits

ALL visitors must enter through the front entrance of the building and obtain a visitors badge by presenting their driver's license. We use the Raptor Check-In system to monitor visitors in the building for the safety of the children and employees. Staff members have been instructed to send anyone without a badge to the front office. If you do not have your driver's license you will be asked to leave and retrieve it. While parents are welcome to observe in their child's classroom, the principal and classroom teacher should be notified prior to the visit. Classroom observations are limited to 30 minutes unless you've been approved by the teacher to assist in the classroom.

Breakfast Reminder

Please make sure that your child receives a nutritious breakfast each morning. Breakfast is served from 7:30 -8:00 a.m. daily. The cafeteria will stop serving breakfast at 8:00 to ensure that all children are dismissed from the cafeteria and in their classrooms ready

for instruction at 8:10 a.m. Only late bus arrivals will be served breakfast after the 8:00 cut off time.

Lunch Reminder

Lunch is served from 10:30 a.m. - 1:00 p.m. Each grade level has a 30 minute lunch period. We welcome parents to enjoy lunch with their child, although this is a time that we encourage students to build relationships, be independent and socialize with his/her peers. Our Kinder and First grade students are learning the routines of the cafeteria. We ask that parents allow for teachers to set the expectations of the cafeteria, prior to having visitors. Please allow three weeks of setting routines, before you visit your Kinder or First grade child for lunch. Lunch accounts are to be paid by check, cash or money order.

Lunchroom Parent Visitation

QVE has created parent visitation procedures to ensure a safe and efficient learning environment.

- Lunch guest will be asked to present a "Lunch Visitation" pass to the on duty Administrator. Guest will sit at the designated guest table with the one student they are visiting.
- Parents may not bring lunch for other students unless there is a signed note from the other parent.
- Students are only allowed to invite "one" additional guest if eating with parent.
- Students must follow the cafeteria/restroom policy by getting permission/pass from the teacher on duty.
- Younger children who are not of school age need to stay with their parent during lunch.
- During the last five minutes/closing of lunch the visited student must say goodbye and report back to their assigned area.

Late Lunch

Parents who bring students lunches after the 8:10 a.m. bell will need to leave it at the front office. Our front office staff will ensure that is the lunch is delivered properly.

Student Rules and Passes for Hallways

Students are expected to conduct themselves in a quiet and orderly manner daily. Some suggested rules for students using the hallways include the following:

- Walk at all times with hands behind your back
- Stay with your class in a straight line.
- Do not talk.
- Keep hands, feet and objects to yourself.
- Passes will be used for any student in the hallways.

Loss Textbooks

- Teachers will conduct a textbook check each nine weeks.

- Students who do not have their books will be given one day to return their books. If they do not return with their textbook, they will be given notice of the price of the textbook. Immediate payment should be made for the text.
- When the text is paid for, the student may receive another book.

Telephone Reminders

The office staff will communicate telephone messages for students in the case of an EMERGENCY. To avoid unnecessary phone calls made by students, please make sure your child knows how he/she will be getting home **before** leaving for school, and check to see that your child has his/her lunch or lunch money. They will not be permitted to call home during the instructional day for forgotten lunch or lunch money. **Phone calls will only be for emergency purposes.**

Birthdays

Parents and grandparents are welcome to join their child for lunch on their birthday. However, celebrations must take place the last 10 minutes of the instructional day.

Healthy Snacks

Many children are able to concentrate more effectively if allowed to "snack" while learning. Snacking, also referred to as "intake," replenishes physical energy and provides relief for anxiety or nervousness.

We allow foods that are nutritional and not messy. If **sugar** (in any form, such as fructose or corn syrup) or **oil** is listed in the first three ingredients, then it is NOT an appropriate snack. (We do not allow candy, chips, cookies, pudding, etc.)

Further, because we have students at QVE with **life threatening food allergies to peanuts and nuts, we do NOT allow peanut or nut products in the classrooms.** Please check the ingredients on the snack to make sure that peanuts or nuts are not in the snack. Be aware that many products have cross contamination with nuts because they share machinery that produces nut products. **Your child can eat these products in the cafeteria during their lunch period.** Further, if your child has a food allergy, please alert the school nurse immediately and the classroom teacher so we can take appropriate precautions in the classroom to address the specific food allergy.

Your child may choose to bring one of the following snacks or something very similar to school: (If you are in doubt, please consult the classroom teacher.)

- Grapes
- Sliced carrots
- Celery sticks
- Goldfish crackers
- Saltine crackers
- Bite-sized apple slices
- Plain cheerios (not flavored cheerios)
- Plain popcorn (no butter or flavor)
- Pretzels



If the snack is not a healthy snack, then it will not be allowed in the classroom. Please do NOT send foods that require eating utensils in the classroom. We encourage you to discuss the importance of eating a healthy breakfast each morning at home with your child. The snack does not take the place of breakfast or lunch.

Students may also bring a container with a pop-up top to fill with **WATER**. Only water will be allowed in the classroom.

Please know that snacks are not required. This is an option for students who respond well to snacking while learning. Because of food allergies and health reasons, students are NOT allowed to share snacks.

Each child should have a standard way to go home. **Unless the teacher has a note stating otherwise, the usual method of going home will be followed**. A "rainy day plan" should be communicated to your child. A "rainy day plan" is a **must** for walkers and bikers during severe weather.

Car Riders/ Bikers and Walkers:

- Students who are listed as car riders are placed in their car by a staff member.
- Students who are listed as walkers are dismissed by staff from the campus. Parents are not allowed to walk up to the campus to pick up a child, unless they are checked out through the front office. This is a safety issue for your child and our staff. It is our goal for your child to remain safe at all times. If you need to pick up your child by car, we will gladly place them in the car rider lines and issue them a car rider number. Parents who fail to comply with this campus procedure will be contacted by an administrator.

Playground Rules

Students shall follow rules of safety and courtesy on the playground. Some general rules are as follows:

- Walk out of the building in an orderly manner.
- Use equipment in the way it was intended.
- One person per swing - all others stay a safe distance away.
- Play fairly.
- Share equipment.
- Do not throw pebbles, dirt or rocks.
- When you hear a whistle, stop immediately and listen for directions.

Honor Roll

Quail Valley Elementary will follow the District guidelines for an Academic Honor Roll for students in grades 2-5. Students will be recognized for outstanding academic performance on the District's curriculum. Conduct grades will not be considered in

determining Honor Roll status. Honor Roll status is achieved when the student receives no grade below 80 and no letter grade below S.

Progress Reports

At the 4½ week interval for every grading period, all students will take home a progress report. These will be generated by the computer and sent home to parents. Teachers will keep a copy on file for documentation. If a student's average falls below a 75, the teacher will provide 2 dates including times for a parent-teacher conference. A copy of the student's progress report will be turned into the principal if the student's grades fall below at 75. Please remember documentation is the key.

Wednesday Folders

In order to inform parents about students' progress on a weekly basis, teachers will send a Wednesday Folder home. This procedure will be used in grades PreK-5. All teachers are asked to write a comment for each week in the child's folder. All student work for which a grade has been recorded from the previous week will be included in the folder. Any papers with grades below 75 should be corrected by the student and initialed by a parent. Parents are requested to sign the enclosed form and return the folder on Thursdays. For special circumstances it may be a good idea to copy a child's original paper before sending it home with the child. Teachers should check folders upon collecting them, to see if any parent response communication is enclosed. Please follow up **the following day** and make sure that the Wednesday Folder is returned in a prompt manner. If after two days the folder has not been returned, the parent will be contacted by telephone. Information from the office will also be sent home in the Wednesday Folder.

Parent Conferences –Student Led

As we incorporate leadership opportunities for students, it's important that we allow our students to own their learning. Student-Led conferences will be a great way for students to take an active role in their education. We realize that at times, students may not be available to attend or that circumstances of the meeting would not be suitable (i.e. discussion about learning difficulties or other topics that may not be beneficial for student success).

- Parents should be informed by phone, Deficiency Notice, or weekly reports before a student receives an I, U, D, or F. Parents should be contacted before a student drops from an A to C or B to D on either the four week progress report or the report card.
- Teachers shall respond to parent request for a conference within 24-48 hours.
- The District provides two early dismissal days that are used for parent conferencing (student-led conferences). The times are determined by the campus-based leadership team. Homeroom teachers must meet with all parents during these scheduled conference days. A two-week window will be given to conduct these conferences. Teachers will document conferences that have been held on their Parent Conference Log. Phone conferences are not recommended but can be conducted parents are not available for a face-to-face conference.

- If you have student that has a parent that works at QVE you must conference with that parent either before or after the school day. Conferences with employees cannot take place during the employees Duty time.

Grouping of Students

- Students in grades K-5 will be heterogeneously grouped. Heterogeneous Groups are groups that include students with a wide variety of instructional levels. Heterogeneous Groups stem from the education precept that a positive interdependence can arise from students with varied learning levels working together and helping each other to reach an instructional goal.
- A change of class requires a parent conference and approval from the principal.

Homework

Homework will not be used as a disciplinary tool. It should be constructive and well planned- meaningful and not busy-work for students or his/her parents. Remember, homework should only be assigned as "independent practice." It should be work that the student has had adequate instruction in, and work which the teacher has accurately checked the student's level of understanding.

It is suggested that homework be monitored by a checks and minuses system rather than grades to be averaged for the report card. A good rule of thumb would be that all grades recorded in the grade book should be work done at school. Special projects would be an exception to this rule—and that exception would apply only if part of the project was done in school.

Teams should work together to coordinate homework. Homework will be sent home as a packet for the week.

- Students in grades K-5 will have homework from Monday through Thursday as assigned by the teachers.
- Unfinished class work may be sent home to be completed. It should be labeled as such.
- Homework should be used to reinforce what was taught that day or the previous days.
- No grades can be taken on work finished at home.
- Teams of teachers working together should confer about homework assignments to ensure that a student is not overburdened with homework.
- When planning tests, teachers should schedule tests so as not to overburden the student.
- No homework should be given during state and district assessments.

Student Withdrawals

Parents should notify the office of their intent to withdraw a student. At least one day notice is requested in order to prepare the records. If students notify the teacher of their intended withdrawal, please send the child with the information to the attendance clerk. Students who are withdrawing should have their **textbook records clear** and should also be **cleared in both the library and the cafeteria**. Current grades will be prepared for the withdrawal forms. Send the student's report card along with the student's remaining supplies but not consumable workbooks with the child. The nurse will complete the health information. Records are requested from the new school. The attendance clerk then sends our records. The cumulative record folder should contain records from other schools, test records, copies of the report card, and district profile cards. If you have a question about the withdrawal date, please ask the attendance clerk before marking the register.

Class Parties

- According to district policies, two class parties may be held each year
- One is before Winter Break, the other on or near Valentine's Day
- These are held the last 45 minutes of the school day
- The PTO homeroom mothers can choose to be a part of the festivities and coordinate activities with team leaders
- Parents are not to bring party favors without first clearing it through the school principal.
- There is no **Halloween party, nor are staff or students allowed to dress up on this day.**

Birthday Invitations/Cupcakes

- Students wishing to invite other students to a private party must either mail these invitations or provide all the students in the class with an invitation.
- Invitations to students in other classes are to be mailed.
- Cookies/cupcakes that are brought to lunch for a child's birthday will be served in their classrooms the last 10 minutes of class.
- Birthday's can be announced on the marquee for a fee. (See receptionist for details)

Student Deliveries

- Birthday treats such as balloons, flowers, and other items are not allowed in classrooms.
- All deliveries will be kept in the front office until after school when the student can come by and pick it up

Medical Problems

Parents of students with medical problems should notify the nurse upon registering. Medical conditions will be noted on the Emergency Card. The nurse will notify teachers of significant medical problems. Students who become ill during the school day shall

be given a referral notice to the clinic. The clinic will treat students and determine if a student should go home. Teachers will be notified if a student is sent home. Parents must bring all medications to school; students cannot take medicine to and from school. Only the clinic may administer medication. Medication must be in the original container with the name of the student and directions for dispensing. A note from the parent should accompany all medication.

If a child becomes sick during the school day and the parent is contacted to pick up the child, the parent (or designee) must pick up the child within a two-hour period or sooner depending on the circumstances.

Parent Volunteerism

Teachers may request parent volunteers to assist classes through one of our VIPS Coordinators or our Counselor. Our wonderful teachers always need assistance, so don't hesitate to ask. We appreciate your willingness to make QVE the best place to work and learn.

Bus Rider Expectations

The main goal of the School Bus Transportation Program is to transport students in the safest conditions so that they arrive to school and home safely. In an effort to meet this goal, bus riders are required to adhere to bus expectations:

Parents must speak to their child about his/her behavior on the bus. Make sure they do the following:

- Stay in your seat.
- Use conversational voice (Level 1).
- Use appropriate language.
- Face forward with both feet in front of you.

Please note that if students are not following these expectations, the following consequences will result:

1. 1st Bus Referral – teacher conference with student and parent contacted
2. 2nd Bus Referral --assistant principal conference with student and parent contacted
3. 3rd Bus Referral - ISS (In-School-Suspension)
4. 4th Bus Referral - Student Suspended from bus for up to 3 days as determined by Administrators

We are confident that if we partner together on this matter, we can help our students have a smooth ride home by practicing safe, respectful, responsible school bus behaviors.

Quail Valley Elementary
EXTENDED ABSENCE FROM SCHOOL 2013-14

Dear QVE Parents,

For “routine” absences of a day or so, students should bring a note when they return to school. The note should include a reason for the absence. If it is not received within **two days** of the student’s return, the absence will be marked “**unexcused.**” After three unexcused absences, parents will receive notification from the FBISD Police Department.

Extended absences consisting of **several missed days** in a row require different considerations. These generally involve family vacations, attending various family functions, visiting sick relatives, out-of-country visits, etc. They require that written approval be sought from the principal.

FBISD Board Policy states: *“Each campus principal shall determine whether individual absences are excused and unexcused. All absences, excused or unexcused, shall be considered in determining whether or not a student meets the minimum attendance requirement.”*

Please be aware that although you have the right to remove your child from school for an extended absence, doing so may adversely affect them in the following ways:

- Absences will be counted as “**unexcused.**” After (3) days a warning letter will be generated from the Fort Bend ISD Police Department. After (5) days parents will receive a citation (in the mail). Prior to an order to appear in court, parents will be asked to attend a special class aimed at truancy education. Should another citation be sent for unexcused absences, parents will have to appear in court.
- As a result of absences being listed as “**unexcused,**” students are subject to truancy charges for failure to attend school. As stated above, parents may be summoned to appear in court and **fined.**
- Classroom placement is not guaranteed. If space is **unavailable** when the student returns from an extended absence he/she will be assigned to a different class.
- Absences could affect promotion to the next grade as guidelines in the state of Texas require that students be in attendance 90% of the time classes are offered.

Students miss valuable instruction that cannot be replaced when they are absent for extended periods of time. **Parents are encouraged to make travel plans during the week of Thanksgiving, Winter Break, Spring Break, or summer holidays.**

Please contact the school with questions or concerns--- (281) 634-5040.

Sincerely,

Principal Spears



Parents,

Having a school wide reward program is a way to recognize good behavior and spotlight good character. It is also a positive way to build school climate by teaching and encouraging students to demonstrate expected behavior daily and the character trait of the week.

This year we will continue to form great habits by rewarding students with Eagle Bucks. These bucks are given to students caught demonstrating the Habit of the Month. They are handed out by teachers, administrators and others.

Students collect their Eagle Bucks and are asked to write their first and last name on the back. On Friday's student's names are entered into a drawing which they receive prizes and other rewards.

We look forward to much success with our Eagle Bucks this year!!

QVE Habit Kiosk is now set up and ready!

Ms. Rodriguez, our wonderful counselor, has set up our new **Habit Kiosk Station!** The Kiosk is located in the rotunda near the front office. Students, teachers, and parents may now nominate students who are demonstrating the habit of the month.

Students will be selected to have their picture taken and displayed in the halls of the school and have a mini celebration with the administrative team!

If you know a student who has demonstrated this habit, please stop by our character kiosk to nominate someone today!!

Please see Ms. Rodriguez for more information!